

BORANG PERMOHONAN PENYERTAAN LATIHAN ANJURAN AGENSI LUAR																									
<input type="checkbox"/> DALAM NEGARA	<input type="checkbox"/> MENGHADIRI SEMINAR/ KURSUS																								
<input type="checkbox"/> LUAR NEGARA	<input type="checkbox"/> MEMBENTANG KERTAS KERJA																								
NAMA KURSUS : TARIKH : HINGGA TEMPAT : PENGANJUR : TAJUK KERTAS KERJA :	KEGUNAAN PEJABAT <input type="checkbox"/> No:KPPP Rujukan Kami: Syor Urusetia																								
IMPLIKASI KEWANGAN <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">1.1 YURAN PENDAFTARAN</td> <td style="width: 20%;">RM.....</td> <td style="width: 20%;">.....</td> </tr> <tr> <td>1.2 ELAUN PERJALANAN</td> <td>RM.....</td> <td>.....</td> </tr> <tr> <td>1.3 ELAUN MAKAN</td> <td>RM.....</td> <td>.....</td> </tr> <tr> <td>1.4 BAYARAN SEWA HOTEL (BERESIT) / PENGINAPAN</td> <td>RM.....</td> <td>.....</td> </tr> <tr> <td>1.5 TAMBANG KAPAL TERBANG (KELAS EKONOMI)</td> <td>RM.....</td> <td>.....</td> </tr> <tr> <td>(DESTINASI</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">JUMLAH</td> <td>RM.....</td> <td>.....</td> </tr> <tr> <td>1.6 JIKA PEMBIAYAAN PENGANJUR</td> <td>RM.....</td> <td>.....</td> </tr> </table>	1.1 YURAN PENDAFTARAN	RM.....	1.2 ELAUN PERJALANAN	RM.....	1.3 ELAUN MAKAN	RM.....	1.4 BAYARAN SEWA HOTEL (BERESIT) / PENGINAPAN	RM.....	1.5 TAMBANG KAPAL TERBANG (KELAS EKONOMI)	RM.....	(DESTINASI			JUMLAH	RM.....	1.6 JIKA PEMBIAYAAN PENGANJUR	RM.....	
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BUTIR-BUTIR PEMOHON NAMA PEMOHON : NO. PEKERJA : JAWATAN : GRED JAWATAN : TARIKH LANTIKAN (JAWATAN SEKARANG) : <small>o DALAM PERCUBAAN o TETAP o KONTRAK o SEMENTARA/HARIAN</small> TARIKH SAH JAWATAN (JAWATAN SEKARANG) : GAJI POKOK BAHAGIAN/FAKULTI/CAWANGAN : E-MAIL : TEL. PEJABAT/BIMBIT (HP) :																									

KAITAN KURSUS YANG DIPOHON DENGAN BIDANG TUGAS HARIAN:

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KURSUS/KONFERENSI DI LUAR NEGARA YANG TELAH DIHADIRI PADA SATU (1) TAHUN SEBELUM INI

BIL	KURSUS	TARIKH	TEMPAT	PENGANJUR	PEMBIAYAAN

SAYA MENGAKU BAHAWA MAKLUMAT YANG DIBERI ADALAH BENAR,

TANDATANGAN PEMOHON :

TARIKH :

ULASAN KETUA JABATAN / BAHAGIAN :

(Sila beri ulasan ringkas mengenai kertas kerja seperti relevensi, kualiti dll.)

DISOKONG

TIDAK DISOKONG

ULASAN :

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.....

**Tandatangan & Cop
Dekan/Pengarah/Ketua Jabatan**

TARIKH :

UiTM CAWANGAN KEDAH

A. NAMA PROGRAM : _____

B. TARIKH PROGRAM : _____

C. **KEY PERFORMANCE INDICATOR (KPI) YANG DICAPAI :**

PI.NO.		PI.NO.		PI.NO.		PI.NO.	
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PI	NO	PERKARA	PENGESAHAN PENGURUS
PI			
PI			
PI			
PI			
DAFTARKAN MAKLUMAT PROGRAM KE SISTEM E-XTVT			PENGESAHAN KETUA BAHAGIAN/KETUA UNIT

D. RINGKASAN PROGRAM

E. OBJEKTIF PROGRAM

DIRECTOR	OWNER	PI NO	PI NAME	TARGET 2020
TNC A&A	BHEA	7	Number of academic staff appointed as an expert advisor at national and international level.	25
	iCEPS	17	Number of Massive Open Online Course (MOOC) courses.	3
		18	Number of students enrolled for Massive Open Online Course (MOOC) courses.	2,000
	OIA	13	Number of inbound students.	19
		14	Number of outbound students.	10
		124	Number of MoU/MoA with partners abroad.	5
125		Number of MoU/MoA with top 300 universities.	1	
TNC HEP	BHEP	34	Number of students' activities related to credited courses in relation to service learning activities.	2
		35	Number of community involved with credited courses in relation to service learning activities.	1
		36	Number of undergraduate students involved in activities related to credited courses in relation to service learning.	190
		87	Number of students involved in leadership programmes.	500
TNC P&I	ReNeU	48	Number of indexed publication: a) journal.	90
		49	Number of indexed publication: b) conference proceedings.	18
		51	Number of indexed joint publications: a) Industrial collaboration.	9
		52	Number of indexed joint publications:b) International collaboration with top 500 universities.	8
		53	Number of indexed joint publications:c) National collaboration.	22
		56	Number of Q1 and Q2 publication.	3
		57	Number of research books published by recognised publisher.	4
		58	Number of chapter in research book published by recognised publisher.	3
	RMC	61	Number of principal investigators for research grants:a) University funded.	8
		62	Number of principal investigators for research grants:b) National funded.	18
		63	Number of principal investigators for research grants:c) Industrial funded.	3
		64	Number of principal investigators for research grants:d) International funded.	2
		66	Total amount of research grants:a) University funded.	70,000.00
		67	Total amount of research grants:b) National funded.	500,000.00
		68	Total amount of research grants:c) Industrial funded.	50,000.00
	69	Total amount of research grants:d) International funded.	250,000.00	
	ICAN	25	Percentage of undergraduate being employed.	85.0
		27	Number of students participated in collaborative programme with industry.	27
		29	Number of alumni successfully became entrepreneurs.	27
		30	Number of students undergone industrial training experience in multinational companies.	14
		75	MoA with internationally recognised companies.	1
		76	MoU with internationally recognised companies.	1
		77	Number of University Social Responsibility programmes (USR).	11
		78	Number of Knowledge Transfer Programmes (KTP).	6
		79	Total amount received (from external) for USR and KTP programmes.	5,000.00
		80	Total amount spent (from own funds) for USR and KTP programmes.	3,000.00
		81	Number of communities receiving/ benefiting from the knowledge/ technology diffusion projects.	3
		82	Number of alumni expert service programme.	2
PENDAFTAR	PENDAFTAR	83	Number of staff involved in volunteerism programmes.	11
		84	Number of MoU/MoA with local industries (companies and NGOs).	7
		85	Number of academic staff with industry experience.	2
		86	Number of staff registered with voluntary organisation.	6
		93	Number of international academic staffs.	1
BENDAHARI	BENDAHARI	95	Number of staff (academic and non-academic) attached with multinational companies or top 300 universities by QS ranking.	1
		96	Number of staff with professional qualifications.	15
BENDAHARI	BENDAHARI	107	Income generation from asset monetisation including rental or leasing of university assets.	214,500.00
		112	Income generation from education and training programmes including seminars, conferences and Continuous Professional Development (CPD) (short courses not leading to academic qualifications).	166,250.00
MASMED	MASMED	31	Number of full time undergraduate students involved in entrepreneurial exposure/culture programme other than curriculum embedded programmes.	7,000
		32	Number of student entrepreneurs and registered with the university's Entrepreneurship Center or SSM.	581
		33	Number of lecturers attending competency training as entrepreneurship educators.	31



**BORANG PERMOHONAN
MENJALANKAN TUGAS RASMI DI LUAR PEJABAT**

Nama :	No. Tel/Sambungan :
Jawatan dan Gred :	No. Pekerja :
Bahagian/ Fakulti :	Tarikh :

MAKLUMAT TUGAS RASMI

Tujuan :	
Tarikh Perjalanan :	Masa Bertolak :
Tarikh Mula Tugas :	Tarikh Tamat Tugas :
Tempat :	

Tempat Menunggu :
(sekiranya memohon kenderaan UiTM)

1. KEMUDAHAN YANG DIMOHON (SILA TANDAKAN / PADA RUANGAN YANG DISEDIAKAN)

<input type="checkbox"/>	Penginapan	<input type="checkbox"/>	Kenderaan UiTM *(Kereta/ Van/ Lori/ Bas)
<input type="checkbox"/>	Elaun Makan / Harian	<input type="checkbox"/>	Gantian Tambang
<input type="checkbox"/>	Kenderaan Sendiri	<input type="checkbox"/>	*(Taksi/ Kapal Terbang/ Kereta api)
<input type="checkbox"/>	Tambang Kapal Terbang / Teksi / Kereta api		
<input type="checkbox"/>	Peruntukan dari UiTM		
<input type="checkbox"/>	Peruntukan daripada Geran Penyelidikan		
<input type="checkbox"/>	Peruntukan/ Tajaan/ Tanggungan/ daripada Pihak Penganjur		
<input type="checkbox"/>	Peruntukan Sendiri		
<input type="checkbox"/>	Permohonan Kelulusan Menjalankan Tugas Rasmi di Luar Pejabat Tanpa Peruntukan Kewangan / Pelepasan Bertugas		

Tandatangan Pemohon : _____

Tarikh : _____

(Nota : Tuan/ Puan diminta melampirkan surat/ dokumen/ arahan rasmi atau cetakan e-mel mengenai lantikan/ jemputan/ panggilan/ arahan kehadiran bersama-sama Borang Permohonan ini) .

1. KELAYAKAN TUNTUTAN YANG DILULUSKAN OLEH KETUA BAHAGIAN PENTADBIRAN

Pemohonan ini **DILULUSKAN/ TIDAK DILULUSKAN** dengan kemudahan seperti berikut :

Bil	Perkara	Maklumat	Pilihan (/)	Catatan/ Jumlah Tuntutan (RM)
1.	Pengangkutan	Kenderaan UiTM *(<i>Kereta/ MPV/Van/ Lori/ Bas</i>)		
		Kenderaan Sendiri		
		Tambang Kapal Terbang/ Teksi / Kereta api)		
		Gantian Tambang *(<i>Teksi/ K.Terbang/ Kereta api</i>)		
2.	Penginapan	Dibenarkan tuntutan		
		Disediakan		
3.	Elaun Makan/ Harian	Dibenarkan tuntutan		
		Disediakan		
4.	Peruntukan dari UiTM			
5.	Peruntukan Sendiri			
6.	Peruntukan daripada Geran Penyelidikan			
7.	Peruntukan / Tajaan Tanggungan daripada Pihak Penganjur			
8.	Kelulusan Menjalankan Tugas Rasmi Di Luar Pejabat Tanpa Peruntukan Kewangan / Pelepasan Bertugas			

Tandatangan : _____

Cap Jawatan : _____

Tarikh : _____

2. KELULUSAN KETUA BAHAGIAN

Rektor / Timbalan Rektor HEA/ Timbalan Rektor HEP/ Timbalan Rektor PJI:

LULUS / TIDAK LULUS

Ulasan : _____

Tandatangan & Cap Jawatan : _____

Tarikh: _____

***Satu Salinan perlu dihantar pada Ketua Pusat Pengajian / Ketua Bahagian / Ketua Unit untuk rekod**

